

TENANCY APPLICATION

Citigate Business Centre, 9/451 Pacific Hwy,
North Gosford NSW 2250
Phone: 02 4322 7233 Fax: 02 4322 7266
E: enquiries@hinterlandre.com.au

*Each individual applicant is to complete a form &
Provide 100 points of ID for this to be processed.*

Which properties are you applying for (in order of preference)?

1. _____

2. _____

3. _____

Date you would like to move in: _____

Personal Information

Applicant's Full Name: _____

Maiden Name: _____

Date of Birth: _____ Marital Status: _____

Drivers License/Proof of Age #: _____ State: _____

Vehicle Rego No: _____ Type of vehicle: _____ Owner/Financed?

Passport# _____ Passport Country: _____

Home Phone#: _____ Work Phone#: _____ Mobile: _____

Email: _____

No. of Adults _____ No. of Children: _____ Ages of Children: _____

Pets: Yes/No. Type: _____ Do you Smoke? Yes/No

Employment Details

Current employer: _____ Phone: _____

Occupation/Position: _____ Period of employment: _____

Contact name: _____

Gross income per week: _____ Nett income per week: _____

Previous employer: _____ Phone: _____

Occupation/Position: _____ Period of employment: _____

Contact name: _____

If self employed – Name of Business/Company: _____

ABN: _____ Business Address: _____

Please note - Last two years tax returns & copy of business registration must be provided with application if self-employed.

Address Details

Current Address: _____

Current Landlord/Agent: _____

Phone no: _____ Fax no: _____

Period of Occupancy: _____ Rent due per week (\$) _____

Reason for leaving: _____

Previous Address: _____

Previous Landlord/Agent: _____

Phone no: _____ Fax no: _____

Period of Occupancy: _____ Rent due per week (\$) _____

Reason for leaving: _____

Personal References

Referee 1 – Name: _____ Phone no: _____

Address: _____ Relationship & how long: _____

Referee 2 – Name: _____ Phone no: _____

Address: _____ Relationship & how long: _____

Emergency contact of Friend/Relative – Name: _____

Phone No: _____ Address: _____

Do you need to give notice to your current Landlord/Agent? Yes/No

If yes, give details: _____

Have you ever been issued with a Termination Notice? Yes/No

If yes, give details: _____

Are you listed with any Tenancy Default Agencies? Yes/No

If yes, give details: _____

Are you in debt to another Landlord/Agent? Yes/No

If yes, give details: _____

Have any deductions ever been made from your bond? Yes/No

If yes, give details: _____

I hereby declare that I am not a bankrupt or undischarged bankrupt and affirm that the above information is true and correct.

Signature of Applicant: _____

PRIVACY ACT

Hinterland Real Estate is committed to ensuring the confidentiality and privacy of our customer's personal information. In relation to managing personal information, Hinterland Real Estate abides by the National Privacy Principals contained in the Privacy Act. During the process of renting a property to you, we collect and record your personal information to register your contact and property details, maintain our rental database and to administer and invoice accounts.

We may distribute your personal information within our company and or disclose it to other parties with our normal business operations. However, we do not disclose any personal information for any other purposes without your consent. If we do, it will only be disclosed to those as required by law.

If you do not provide us with your personal details, we may not be able to provide our services to you. If you require further information, or wish to access, update or correct your personal information, please contact Hinterland Real Estate.

I/we agree and understand that in the event of this application being approved by the agent/landlord, the agent may report any defaults that may occur from time to time in the tenancy with TICA Default Tenancy Database and any other tenancy database with may be available. The removal of a listing is subject to the guidelines of the database companies.

I/we have read the above and give permission for Hinterland Real Estate to obtain, gather and verify my particulars for the purpose of assessing my rental tenancy application.

I/we also understand that if we rent a property through Hinterland Real Estate that my/our particulars may be listed on a tenancy database, ie: TICA or RPData. These databases provide information for other agents about both problem tenants and excellent tenants.

I/we understand that in the event that our application is approved we will need to pay a holding deposit of one weeks rent. (This holding deposit will take the property off the market and will not be refunded in the event that you decide not to proceed with the property).

Applicants Signature: _____

Date _____

connectnow.

Connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections to some of Australia's leading providers. Connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

This is a value-added service independent of your tenancy application - you are not obligated to use Connectnow.

If you would like Connectnow to contact you to discuss any of the above services please tick the box and a Connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact Connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property.

While the Connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the Connect now service.

Please Contact Me YES ID: 17744

If you do not wish to be contacted please circle below:

NO

100 POINT IDENTIFICATION

Birth Certificate	50 points	Current Tenancy History Ledger	20 points
Passport	50 points	Current Lease Agreement	20 points
Drivers Licence	40 points	4 rent receipts	20 points
Proof of Age Card	40 points	Council/Water Rates	20 points
Pay slip/advice	15 points	Bank statement	15 points
Pension/health Card	10 points	Phone/electricity acc	15 points
Medicare Card	10 points	Motor Vehicle Registration	15points

Note; Your Information must total 100 Points, with at least one document showing a photo. You must provide at least one of the items highlighted in bold.

Last 3 recent pay slips/advice must be provided with all applications. If on Centrelink benefits, please obtain a current statement with this application. All information must be current & up to date information. If you currently rent through an agent your "Tenancy History Ledger" must be provided. You can obtain your history from your current agent.

"PLEASE NOTE YOUR APPLICATION WILL NOT BE PROCESSED UNLESS IT IS SIGNED & ALL REQUIRED INFORMATION IS RECEIVED".